



## English Learners Advisory Committee

### Minutes

October 24, 2023

#### 1.0 Opening/Role call

Meeting called to order at 2:00 PM. The meeting was in person with the opportunity to be present on Zoom.

##### Parents/Staff present:

Ana Maria Rojas, (Equity and Inclusion Administrator); Kasey Mullane (Teacher), Amy Butler (TOSA), Vi Sharpless (Teacher).

#### 2.0 New Business

Meeting facilitator (Mrs. Ana Maria Rojas) reviewed how to access translated meeting subtitles for those who were attending virtually and checked with the group to see the language preference for the presentation. She then went on to review the meeting agenda, ELAC introductions and purpose. Mrs. Rojas reviewed ELAC legal responsibilities, including DELAC responsibilities for schools with more than 51 ELs, and ELAC's purpose to advise the principal and school staff on programs and services for English Learners.

Mrs. Rojas reviewed program overview of the school and discussed the EL Identification Process, how the school monitors EL students and the different classifications of EL Students (LTEL, At-risk, Newcomers). She presented data and 89% (433 students) of the EL students enrolled were classified as Long Term English Learners (LTEL), 13 student were at risk of being an LTEL and 36 students were of newcomer status. Mrs. Rojas asked members if they had any questions or comments. There were no questions/comments.

Mrs. Rojas reviewed current EL Program Highlights: Achieve3000, small group tutoring, individual tutoring, skill building programs (Edgenuity MyPath and BrainPop), EL progress monitoring, Courses with EL curriculum supports, ELD literacy courses customized by teachers, and Chromebooks/internet hotspots).

The committee reviewed the EL Program. Mrs. Rojas shared that the English Learner Plan is available on school website on English Learners page. The Committee reviewed the LEA's Structured English Immersion (SEI) Program and Designated and Integrated ELD.

Mrs. Rojas also shared with members a new update about EL Reclassification, the EL reclassification criteria and process. EL Reclassification will be conducted two times per year (end of summer and November). Also, the committee reviewed the criteria aligned to CDE and how the LEA will continue to use Ellevation platform to identify, monitor and document.

Mrs. Rojas explained in detail the ELPAC and its requirements. It was shared that students will be assessed on the four domains of language – Reading, writing, listening and speaking. During this section the attendees shared that they were aware of the test but had a difficult time understanding how their students scored. Mrs. Rojas shared that families were notified via Parent Square with instructions on how to access the students' score reports. Families shared that they preferred receiving email correspondence.

Mrs. Rojas talked about the importance of school attendance, especially for ELs to attend tutoring and complete daily ELD coursework. Mrs. Rojas asked members if they had any questions or comments. There were no questions/comments.

Mrs. Rojas then provided a detailed training of members and the importance of their participation. A description for the responsibilities was provided. There were no questions.

### 3.0 **Upcoming Events/Announcements**

Mrs. Rojas shared the following information: Parent Square- download app to stay informed of all school announcements, Family Learning Series, Early College Credit Program, Thanksgiving break and ELPAC Testing in February 2023.

### 4.0 **Public Comments**

Facilitator provided an opportunity for public comment. No members had input during public comment period.

### 5.0 **Adjournment**

Meeting adjourned at 3:00 PM.

Respectfully submitted,



Equity and Inclusion Administrator, Ana Maria Rojas