



English Learners Advisory Committee

Minutes

May 12, 2022

1.0 Opening/Role call

Meeting called to order at 5:00 PM. The meeting was held virtually on Microsoft TEAMS (due to Covid precautions).

Parents/Staff present:

Alex Carillo, (Learning Lead); Amanda Mendoza, SpEd Teacher; Amy Butler, Special Assignment Teacher; Jacqueline Martinez, SpEd Teacher; Ana Maria Rojas, ELAC President; Noemi Delgadillo, SpEd Teacher; Christopher Thompson, Teacher; Kelsey Wang, Teacher; Vi Sharpless, Teacher; Katie Pittman, Teacher; Kristine Ibarra Flores (EL Student); Irene Flores (EL parent); Alicia Ortega (EL parent); Karla Figueroa (EL Student); Patricia Figueroa (EL Parent).

2.0 New Business

Meeting facilitator (Mrs. Ana Maria Rojas) reviewed how to access translated meeting subtitles, reviewed the meeting agenda, ELAC introductions and purpose. Mrs. Rojas reviewed ELAC's legal responsibilities, including DELAC responsibilities for schools with more than 51 ELs, and ELAC's purpose to advise the principal and school staff on programs and services for English Learners.

Mrs. Rojas reviewed Local Control and Accountability Plan (LCAP) highlights and goals: Goal 1- Instructional Program; Goal 2- Standards Aligned Curriculum; Goal 3- Professional Learning System; Goal 4- Safe and Supportive School Climate; Goal 5- Engaging Resource Centers. Mrs. Rojas reviewed key services for English Learners, Low Income and Foster Youth: Equity and Inclusion Program (Altus Connect, Nutrition Program, Bus Pass Program); the English Learner Plan which included ELlevation, Achieve3000, and the English Learner Achievement Department; and the Foster Youth Liaison who provides case management.

Mrs. Rojas facilitated the School's Needs Assessment and data review. Mrs. Rojas reviewed current EL supports: Achieve3000, literature circles and small group tutoring, individual tutoring, skill building programs (Edgenuity MyPath and BrainPop), EL progress monitoring, Courses with EL curriculum supports, ELD literacy courses customized by teachers, and Chromebooks/internet hotspots). Mrs. Rojas asked the committee "What are the most impactful services/supports that our school provides to meet the needs of English Learners?" Members responded that one-on-one support, use of Chromebooks/hotspots, and Achieve3000 have been particularly helpful.

The committee reviewed EL school engagement and academic performance data, including cumulative participation, percentage of credits earned, 20-21 DASS graduation rate, and projected chronic absenteeism. Mrs. Rojas asked the committee, "What are the most significant challenges that English Learners experience that impact their ability to achieve academically?" Members responded difficulty translating curriculum on Edgenuity and paper lessons, and understanding coursework when not present in school. Jacqueline Martinez offered that a helpful practice has been to set appointment schedules with student and family that are consistent, for both lit circles and generic support. Mrs. Rojas then asked "How can our school improve services/supports to increase English Learner school participation and academic progress?" Members suggested implementing a mentoring program for academics

and English support, enabling subtitles in different languages for Edgenuity instructional videos and text-to-speech features, and providing more one-on-one tutoring or having translators.

Mrs. Rojas then reviewed the importance of school attendance, how attendance is calculated at the school, expectations and provided guidance on how to support attendance and academic progress.

Mrs. Rojas then reviewed the Title III Expenditure plan, the Teacher and Teacher Aid requirements compliance and parent notification letters; members had no objections.

3.0 **Upcoming Events/Announcements**

Mrs. Rojas shared that the ELPAC window closes on May 31st, dates for the graduation ceremony in June and the annual master agreement signing window beginning on May 23rd.

4.0 **Public Comments**

Facilitator provided an opportunity for public comment. No members had input during public comment period.

5.0 **Adjournment**

Meeting adjourned at 5:50 PM.

Respectfully submitted,

ELAC Secretary, Elizabeth Tamayo



ELAC President, Ana Maria Rojas